



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

**Government Degree College,
Tiruvuru**

- Name of the Head of the institution **Dr M.Suseelarao**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **08673252067**
- Mobile No: **9491716380**
- Registered e-mail **gdcjkc.tiruvuru@gmail.com**
- Alternate e-mail **raghuramprsd672@gmail.com**
- Address **Pata Tiruvuru**
- City/Town **Tiruvuru**
- State/UT **Andhrapradesh**
- Pin Code **521235**

2.Institutional status

- Affiliated / Constitution Colleges
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Krishna University**
- Name of the IQAC Coordinator **D.Raghuram Prasad**
- Phone No. **9182750027**
- Alternate phone No. **08663573282**
- Mobile **8374046463**
- IQAC e-mail address **iqacgdctiruvuru@gmail.com**
- Alternate e-mail address **Principalgdctiruvuru@gmail.com**

**3.Website address (Web link of the AQAR
(Previous Academic Year)**

<http://gdctiruvuru.ac.in/images/e/b93f6f2e53013c53824724703d0615e.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://gdctiruvuru.ac.in/images/a/4b83ec95ac4eb3e18595332e28be05a.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.04	2016	21/03/2016	21/03/2021
Cycle 1	B	2.07	2008	28/03/2008	28/03/2013

6.Date of Establishment of IQAC

18/07/2008

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	0

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Encouraged faculty members to acquire online teaching skills and continue teaching and learning during Corona pandemic

Encouraged faculty members to attend webinars and faculty development programmes to enrich themselves

Encouraged faculty members to publish articles in UGC Care journals

Celebrated Azadi ka Amrut Mahotsav through Har Ghar Tiranga, Quiz programmes, Essay competitions and Independence Day celebrations

Celebrated festivals of national and regional importance such as Tanguturi Prakasam Jayanthi, Telugu Bhasha Dinotsavam, Hindi Bhasha Dinotsavam etc

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To fill the vacant posts of Physical Director, English lecturer, and Physics Lectures for the benefit of the students	As per the decision of the Government of Andhra Pradesh two English Lectures, one Physical Director and one Physics Lecturer are appointed in the month of October 2021
To take online classes to the extended first and second semester students 2020-21 through GSuite	Online classes were taken as per the resolution taken by all the teaching staff members
To take revision classes to the students through Google forms and Quizzes keeping in view the extended semester	Online quizzes were conducted on the curriculum the link is passed to students through WhatsApp group
To encourage staff to attend online webinars and FDPs	Most of the staff members attended webinars and enriched themselves
To encourage staff members to generate e-content and publish articles in peer-reviewed journals	Commerce and Telugu departments published articles in peer-reviewed journals
To arrange COVID-19 vaccination camp in the college	On October 25th 2021 Corona Vaccination camp is arranged in the campus with the help of Local Health workers- students and staff were vaccinated
To utilize Digital Screens for quality of teaching and learning and use of ICT methods to promote techno based education	Department of computer science, physics, english, hindi, commerce and zoology made use of the Digital screens for effective content delivery
To launch college news letter	yes Launched
As per the guidelines and academic calendar of Krishna University it is resolved to extend academic schedule and work in the summer to compensate the work lost due to corona	Our institution worked upto May 13th 2022 to compensate the work loss due to corona pandemic and reduced the summer vacation to one month instead of two months

To conduct a 4 week community service project for the benefit of the students	Successfully conducted community service project by allotting a set of students to each of the staff members for monitoring, guidance and submission of reports
To establish RO plant in the campus to provide safe drinking water	As promised by the retired history lecturer MV Jaya Prakasam an amount of Rs1 Lakh is received by principal M Suseela Rao to establish RO plant in the campus to provide safe drinking water to all
To encourage students to organize aids awareness programme by themselves	Students of II BZC organized aids awareness programme on first December 2021 through power point presentation
To motivate students to visit holistic educational institutions	Students of II BZC visited KVR degree college Nandigama in January 2022

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	02/01/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Government Degree College, Tiruvuru
• Name of the Head of the institution	Dr M.Suseelarao
• Designation	Principal
• Does the institution function from its own campus?	Yes
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4.Whether Academic Calendar prepared during the year?	Yes				
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Encouraged faculty members to attend webinars and faculty development programmes to enrich themselves		
Encouraged faculty members to publish articles in UGC Care journals		
Celebrated Azadi ka Amrut Mahotsav through Har Ghar Tiranga, Quiz programmes, Essay competitions and Independence Day celebrations		
Celebrated festivals of national and regional importance such as Tanguturi Prakasam Jayanthi, Telugu Bhasha Dinotsavam, Hindi Bhasha Dinotsavam etc		
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13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Staff Council	02/01/2023
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2023	11/01/2023
15.Multidisciplinary / interdisciplinary	
<p>Our syllabus is designed by APSCHE (Andhra Pradesh State Council of Higher Education) and given to us by Krishna University. Interdisciplinary learning has been introduced and for example the Poultry farming subject is studied by Maths students and Arts, Commerce students which is taught by Zoology lecturers.</p>	

Environmetal Education is being taught to all the students irrespective of their program as multidisciplinary subject.
16.Academic bank of credits (ABC):
Our college is an affiliated College working under Krishna University, Andhra Pradesh. We do not have our own credentials for the Academic bank of credits.
17.Skill development:
There has been a huge demand from the stake holders that skill development should invariably be added to the curriculum to cater to the needs of industries and increase employability of under graduates. In accordance with this skill development subjects such as Poultry farming, analytical skills, entrepreneurship etc are made a part of curriculum semester wise & programme wise.Further as a step towards skill development,internships are made mandatory for fifth and sixth semester students since the academic year 2021-22. APState Council of Higher Education (APSCHE) identified some compaanies and kept the list in its website for online internship and directed the degree colleges to map all fifth semester students to any of these companies for their internship online. phase wise teacher on training programmes (TOT) are being arranged by AP CCE to bby ring awareness on content delivery and assessment methods there by giving momentum to skill development.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
<p>In addition to class room teaching, the institution gives importance to Indian Knowledge System i.e indian language and culture etc. Importance of indian languages are highlighted through celebrations of Telugu Basha Dinotsavam, Matrubasha Dinotsavam, Rajbhasha(Hindi Diwas) etc. During those days seminars are arranged to educate the students and on the importance of Indian Languages such as Hindi, Telugu etc. To promote unity in diversity, National Integration day is celebrated 31st October every year oand heroic efforts of Sardar Vallabhai Patel keeping India one are narrated.</p> <p>To promote secularism in the insittution all national festivals and festivals of seasonal importance such as Republic day, Sankranti etc are celebrated and significance of those days are communicated to the students through messages (mostly in Indian Languages) and various activities</p>

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Program outcomes, program specific outcomes and course outcomes etc are given due importance while framing curriculum (Krishna University) and its execution. They are clearly mentioned in the APSCHE website and we strictly abide by that. Outgoing students are taken care of by career guidance cell and JKC(Jawahar Knowledge Center), they arrange career guidance programs, motivation sessions etc for the benefit of the students. JKC conducts Job drives to give exposure to the cut throat competition in the job market and tips to come out successfully. Analytical skills, Arithmetics, Communication and softs etc are taught to the students for a positive outcome in the entrance examinations for post graduation or competitive examinations for placements. Skill development courses such as Domestic Data Entry Operator, Sales Executive are planned to be introduced from the next academic year 2022-23 in collaboration with APSSDC for the benefit of unemployed youth. Alumni WhatsApp group is created to know the whereabouts of the passed out students and take their valuable suggestions for the upliftment of the present students.

20.Distance education/online education:

Necessity is the mother invention' Turning Corona Pandemic time an opportunity to learn our institution encouraged teaching staff members to brush up their online teaching abilities through training sessions organized by AP CCE. It initiated smart Google Classroom teaching (online) to continue teaching and learning without any disturbance. By creating institutional and individual user Ids & passwords it directed all the teaching staff members to upload their time tables in AP CCE website Bharat Padhe, and to take classes as per the schedule and to upload class taken reports and paste the video link of the class accessible to all for transparency and knowledge transmission.as per AP CCE guidelines. It insisted all the staff members to upload class taken report in OTLP (online teaching and learning process) app regularly which is designed and developed by AP CCE to supervise teaching and learning and give suggestions for betterment from time to time.It encouraged students to attend online classes through smart phones and laptops to recover the academic loss caused by corona pandemic. It suggested the teaching faculty members to design work sheets and assignments in google forms to assess the student understanding and to adopt a suitable method for slow and average learners. Following Corona Protocol.

it conducted end semester examinations (I, II semesters 2020) postponed due to corona pandemic after successful completion of online instruction and internal assessment. It also encouraged faculty members to attend online FDPs for self enrichment and to take up research publications for dissemination of knowledge. Thus the institution has been using online teaching resources to promote holistic education and cater to the needs of socio economically backward students.

Extended Profile

1.Programme

1.1	351
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	390
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	152
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	80
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Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	26
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	26
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	16+1
Total number of Classrooms and Seminar halls	
4.2	49.79
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	63
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows the academic calender released by the krishna university in all its academic matters, curricular and co-curricular activities. At the commencement of the academic year a meeting is called for by principal. Staff council members will

thoroughly discuss and prepare plans for the current academic year. These plans are incorporated in the resolutions. Once these resolutions are passed unanimously, appropriate steps are taken to implement them. The institutional and departmental registers are updated accordingly and circulated among all the committees and clubs for effective implementation. To systematize documentation, teaching notes, dairies and annual plans are given to all teaching staff members. Method of teaching, value addition, topic, tools used, number of students attended, activity assigned etc are mentioned for qualitative change in teaching. Annual plans are prepared based on the weekly teaching hour for syllabus completion. In case of deviation due to official duties or unforeseen cancellation of class work due to strikes and dharnas, additional classes are planned to recover the academic loss. Guest lectures are arranged to enrich teaching and learning and to promote exchange of knowledge. Peer teaching is encouraged to give an opportunity to meritorious students to present a given topic before their juniors. Special assignments are given to the average and slow learners to improve themselves and do well in the exams.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared by Krishna University in the beginning of the academic year and the institution strictly adheres to the academic calendar. In the academic calendar commencement of class work, number of working days (min 90 for each semester), closure of instruction, first and second internal examinations, end semester examination tentative dates (theory and practical), important days to be observed, list of holidays etc are given. Accordingly the institution plans the academic schedule and implements it. Thus, the teaching and learning of the institution is systematized through implementation of the academic calendar prepared by Krishna University.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	http://gdctiruvuru.ac.in/images/dc739d3fd5df9a43d811674381b99339.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Apart from regular courses the institution introduced Human Values and Professional Ethics as foundation course for I semester students to provide them value base to live in harmony with themselves, family, society and nature. This builds good character of the students by preaching foundation values such as faith, respect, good relationship, care, reverence, gratitude and love towards all living beings. This removes gender disparity from the students' minds by imparting right knowledge and understanding. It teaches professional ethics such as honesty, sincerity, integrity, loyalty, appreciating the merits of others and giving up jealousy, not picking at work place. Environmental studies is introduced as foundation course for first semester students to

teach them to be eco friendly and live in harmony with nature. It promotes green practices such as plantation, reducing, reusing and recycling polythene and curbs the havoc caused by it and Further it teaches students conservation of natural resources such fertile land, fresh air, water for future generation. Thus the institution integrates aforesaid cross cutting issues in the curriculum for imparting holistic education. under NEP 2020, community service is made mandatory for all the students followed by an internship programme for a period of 2months followed by 6 months internship durring third year (V & VI) as per schedule given by Krishna University in accordance with APSCHE. this is to enhance employment opputunities as per the indusrial demands.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships**116**

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://gdctiruvuru.ac.in/pages.php?title=iqac

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile**

2.1.1 - Enrolment Number Number of students admitted during the year**2.1.1.1 - Number of sanctioned seats during the year**

270

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

152

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

The institution assesses the learning levels of the students through their performance in the examinations and classifies students into slow learners, average learners and above average learners. Around 20-30 students are allotted to each lecturer under ward system. The lecturers arrange Remedial classes for the betterment of slow learners. In these classes the lecturers deals with tough topics for slow learners and make them understand through questions, class tests, discussions etc. Thus they try to improve understanding levels of the slow learners and make them perform better in the examinations. Advanced learners are given special programmes such as peer teaching, special assignments to showcase their talent and learn presentation skills. Thus the institution has systematic approach for the betterment of slow and advanced learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
390	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts student centric methods such as experiential learning and arranges field trips and encourages the students to participate, observe and record and share the experience. It promotes learning through seminars, group discussions, do & learn and quizzes & essay competitions. Problem solving methods are taught through Jawahar Knowledge Centre for better learning outcome. Thus all these methods enhance learning experience and promote holistic education.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools such as power point presentations and video clips are used by the teachers of the institution to enrich the subject presentation and better understanding and joyful learning experience. During covid-19 offline teaching and learning was severely hampered. It is compensated by G-Suite online classes (ICT). Various Whatsapp programme groups are created to facilitate

teaching, learning and communication of useful information. Google meet links are pasted to attend the online classes and meet recording are auto saved in google drive for future reference. Google work sheets are sent to the students through emails & created links and the responses are analyzed to know their understanding level and for appropriate course of action. ICT methods even simplified the conduction of Mid semester exams as question papers sent through blue tooth technology are displayed on the digital screen. Thus teachers use ICT enabled tools for effective teaching-learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	www.gdctiruvuru.ac.in

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9+1

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

42

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of the institution is done as per the schedule given by Krishna University, Machilipatnam. Two mid semester examinations are conducted with a duration of one month each for 10 marks and five marks each for assignment, seminar and 75% of attendance are given. Average marks of both mid semesters for 10 marks and 15 marks for aforesaid things are summed and overall internal assessment is taken for 25 marks one has to get at least 10 out of 25 to be declared passed in internal assessment and one who fails to get required score has to appear for internal assessment next academic year again. Thus the internal assessment is transparent as all the students who held good in above parameters can score well otherwise not. The frequency of the assessment is robust in the sense that they are conducted as per the schedule with sufficient gap in between. The mode of internal examination written as well as oral (student seminar). Thus it adds to writing and presentations skills of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is no internal examination grievance redressal mechanism in the institution separately how ever grievances are addressed by APCCE through an app developed for that purpose.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://gdctiruvuru.ac.in/news-details.php?title=grievance-redressal-and-monitoring

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In the beginning of the academic year all the students are assembled in the seminar hall and are educated regarding their respective program outcomes by the subject /Course outcomes are made known to the students. and accordingly they collectively work to achieve the specified outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gdctiruvuru.ac.in/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of attainment of programme outcomes are done by JKC in the form of student achievements such as progression and placement and this is a continuous process every year. MoUs with industry and institutes of national importance are being done for apprenticeship and suitable placements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

56

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gdctiruvuru.ac.in/images/8falf71ecf2dcad0e16eb135f8796e3c.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution

during the year

18

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Under holistic development the institution plans and conducts various social extension activities such as NSS special camps in near by villages, socio economic surveys to identify the problems and to chalk out the awareness programmes and rallies to educate the villagers on social evils, takes up village cleaning drive to drive away the diseases and to maintain health and hygiene in the villages, lays roads by removing reeds and thorny bushes there by improving living conditions over there. This year 2021-22 the NSS unit of the institution identified a village by name Anjaneyapuram in deplorable condition and conducted NSS special camp from 22.3.2022 to 29.3.2022 to address the issues with the collective efforts and committed team work of Sri T.V.Durgaprasad, Sri K.Suneel (Commerce), Sri K.Venkatrao (English) and everready volunteers.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

226

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In this academic year 2021-22 , the institution has established two new computer laboratories . Each lab was allotted with 25 new computers with wifi facility(Room No 21 and 22). A total of 50 new computers and 4 IMAPCT LCD interactive panels were purchased under RUSA scheme. As a result the total number of computers in the college had increased to 63 .Now the college has 3 computer labs, 16 classrooms(4 rooms were modified in to digital classrooms) which includes 4 laboratories, a seminar hall,a canteen, and a girls waiting room

The college has 3 buildings. 1. Administrative Block (Library, Computer Lab, Office, Examination Room, Principal's chamber)2. E-Block cum Science Block3. H block. (Arts Block)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

The college has big playground where we conduct all the sports activities and sports competitions. College has shuttle badminton court, volleyball court and kabaddi court. Cricket is played by students in general play ground. The college has gymnasium which is used by staff and students. Cultural activities, literary competitions, Yoga are conducted in E block. Seminar hall in the E block is used as multi purpose hall for conducting various meetings, functions, examinations, cultural activities, yoga, literary events and for common gatherings. Some departmental activities (co curricular & extra curricular), celebrations of special days, training programmes, awareness programmes ..etc are generally organized in room no 18 and room no 19.

Mostly yoga is conducted on the dias or before the dias. The same stage facility is used to conduct freshers day, college day and farewell parties and general meetings.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

49.79

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In GDC Tiruvuru, the library system is automated using ILMS. Here SOUL ,ILMS software is used. The system is partially automated with 2.0 version, with 17,445 boks in the library.

2018 is the year of automation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the D. Any 1 of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the academic year 2021-22, two computer labs were established with 25 computers each. A total of 50 computers were purchased under RUSA scheme . All the compuetrs were provided wifi facility and UPS

Four LCD interactive panels were set up in four classrooms with wifi facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

63

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.51

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To maintain and to utilize the facilities in the college various committees are formed in the beginning of academic year. Academic Coordination committee, Sports committee, Library and magazine committee are the few committees. The Committee heads and HOD of various departments will bring the proposals regarding need and maintenance of equipment, purchase of new equipment, computers, repairs, stationary, etc. Such proposals are discussed and finalized in the staff meeting headed by the Principal of the college and required funds are allocated based on the availability of Budget. The purchasing committee will monitor the matters and obtain quotations for purchase of books, laboratory equipment or sports equipment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

289

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	www.gdctiruvuru.ac.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

245

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

245

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Under inclusivemanagement, the institution facilitates students' representation and engagement in various administrative,cocurricular and extracurricular activities. Under the chairmanship of the Principal various admistrative committees such as IQAC committee. acadmic co-ordination committee Anti-Ragging committee, Grievience redressal committee, NSS and eco club, etcare formed.The nominated Student representatives actively participate in the draft and desigin of institutional plan and its implementation. They bring the grieviences to the notice of Anti-Ragging committee, Grievience redressal committee and respectiveward counsellor as well. Futrther theybring it to the notice of the head of the institution. All of them carefully handle and findoutamicable solutions to the grievances . Various curricular, co-curricular activities, student feed back through satisfactory survey on institutionalteaching, learning resourcess, quality of teaching and use of ICT methods, on curriculum, opinion oninstitutional infrastructure and amenities,admission-campaign, charity and awareness programs, health and hygine,vaccination drive etc are condcted withthe support of studentrepresentatives. In a nutshell, theseare brand ambassadors to carry institutinoal vision, mission, goodwill and values to the stakeholders.and help it prosper with their support.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has alumni association yet to be registered and the Alumni contributes to the institution by giving valuable opinions on existing teaching, learning and evaluation methods on curriculum on infrastructure and facilities on new courses to be introduced, on community service projects and internships or on job training to be given for better employability.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution adopts co-operative administration system in which the entire administration is decentralized. Different academic committees are constituted to sort out institutional plans in progressive manner in accordance with the vision. In the beginning of the academic year, the head of the institution convenes a meeting with all the committee members and discuss with them previous academic year's plans and their implementation. The unfulfilled plans are carried to current academic year. For ex, it was planned to fill-up vacant regular posts in the institution by negotiating with the higher authorities. This is accomplished by the government-policy. 10 teaching faculty members from reputed institutions (Aided) of Andhra Pradesh with highest qualifications and great teaching experience joined in the year 2021-22. As per the directions of APCCE, in the Corona second wave the institution held online classes through G Suite from the month of May to August 2021 to benefit the students and this information was uploaded in Bharat Padhe to promote transparency. The institution initiated free study material distribution by faculty members to the economically backward students and also conducted social extension activities such as SWACHA CAMPUS drive, Eco-friendly files distribution etc. As per revised schedule given by Krishna University I and II semester examinations are conducted in the month of July and September 2021 by following Corona protocol. To encourage co-curricular activities, Block-Level sports and Games were organised. To step up quality of teaching and learning with the help of ICT tools the institution installed 4 digital screens in the class rooms and digitalized the academic activities.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is transparent in the institutional practices such as participative management system, e-governance, grievance redressal mechanism and dynamism. Under participative management various committees such as academic, administrative, cultural, staff and student welfare committee, Social extension committees are formed to bring out innate ability, accountability, and collective responsibility towards institution. With the inclusion of technology, e-governance is made possible for smooth and effective administration and supervision. Online admissions, student enrollment in Jnanabhumi portal Staff and student attendance and class taken information through Online Teaching Learning Process (OTLP) App, CFMS for Pay bill/Arrears/Incentives/Loan/Advances/ Pension, Online review meetings with higher authorities for timely guidance and better performance, Online fee remission student exam result declaration, student vertical progression and placement details etc are effectively and effortlessly performed through e-governance. "Sensitize, supervise and minimize" is the policy of the institution to realize the objective of grievance free campus. Under the chairmanship of Head of the institution, three committees namely Grievance redressal committee, Ant-Ragging Committee and Disciplinary committee are functioning to maintain harmony and to promote academic ambience in the institution. The student representatives of these committees actively participate in all the academic and administrative activities to fulfill the institutional objectives. The institution is dynamic to achieve its mission through appropriate planning, effective implementing (Apps and online tools etc) and timely adopting policies to attaining the desired outcome ie holistic education and student progression.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In the present academic year, teaching- learning is severely hampered due to Corona Second wave . In order to compensate the academic loss the institution planned to conduct online classes through G-Suite as per the directions of higher authorities. Students of all the programs are directed to register in Goolge Classroom and classes are taken by all the faculty members as per the schedule uploaded in the APCCE institutional Login. Students join the Google classroom by clicking on the link sent through the WhatsApp relevant programroups .Teachers will present the topics through various methods such as power point presentation, video clips-display and so on to make their presentation interesting. The presentations are automatically recorded and stored by G-Suite for future reference to benefit the absentees and recapitulating. Like this, teaching- learning process is carried out without any interruption to fulfill the mission of the institution through technology inclusion. To contain lethal Corona diffusion vaccination drives are initiated in the campus and successfully implemented. Rescheduled Academic Calendars are conveyed to the students through WhatsApp groups and institutional website. Institution encouraged Faculty members to join Online refresher Courses, Orientation programs , Webinars, Teacher on Training (ToT) programs etc to make use of their free time to enrich their subject knowledge, usage of online tools in teaching- learning process, skill development, content delivery and assessment.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NIL
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Head of the institution plays a key role in Staff Council in policy designing, assigning and proper implementation. All the institutional policies such as Code of conduct, Adoption of Technology, Gender sensitization, Value education, Green policy and Placement are discussed and ratified in staff council.

Afterwards, various committees take up the assigned policies and strive to implement them. In the beginning of the academic year, previous year's performance is reviewed and necessary steps are taken for improvement. OAMDC (Online Admission Module for Degree Colleges) is continued in the current academic year in three phases to make online admission hassle free. To prevent Gender disparity, sensitization programs such as installation of Disha App in the mobiles, Useful talks on promotion of Girl child education, motivational talks on gender equality, empowerment, leadership, entrepreneurship and so on organized by Women Empowerment in collaboration with relevant committees. Disciplinary and anti-ragging committees take keen interest in implementation of codes of conduct and display them in the campus through placards, banners etc. The Grievance redressal committee pursue the issues through the policy "Sensitize, Supervise and Minimize" and facilitates harmonious functioning of the institution. Appointment of faculty are done by APPSC through direct recruitment (Written Test and Interview) and through promotion from the lower cadre (Teachers, Junior Lecturers and non-Teaching staff) by following the guidelines of the AP government.

File Description	Documents
Paste link for additional information	http://gdctiruvuru.ac.in/images/1a81090a771264529918212719ced710.pdf
Link to Organogram of the Institution webpage	http://gdctiruvuru.ac.in/pages.php?title=organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Schemes for Teaching Staff:

Andhrapradesh Government Life Insurance (APGLI), Employee Health Scheme (EHS), Gratituty, Group Insurance Scheme (GIS), Contributory Pension Scheme (CPS), General Provident Fund (GPF), advances/part-final withdrawal for marriage, medical emergency/house construction etc, Medical Maternity leave for eligible staff members, Paternity Leave, Child Care Leave, Incentive Increments for M.Phil/Ph.D, Medical Reimbursement, Funeral rights fund and 5 Speical CLs for women employees are the welfare measures effectively followed at the institutional level.

Welfare Schemes for NonTeaching Staff:

GRATUITY, EHS, APGLI, GIS, CPS, GPF, APGLI advances/part-final withdrawal for marriage, medical emergency/house construction Paternity Leave, Child Care Leave, Medical leave, Maternity leave for eligible staff members, Funeral rights fund, Paternity leave and 5 Speical CLs for women employees.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

9

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution adopted the teacher performance appraisal system, Annual Self Appraisal Report (ASAR) introduced by APCCE every year. Under this performance appraisal system each lecturer is appraised under 3 criteria. The criteria I: Curricular Activities assesses the curricular aspects of the teacher such as subjects and papers he/she taught, Curriculum enrichment, completion of syllabus etc with a maximum of 125 marks are awarded and a teacher has to score minimum 75 marks. The criteria II Teaching, Learning and Evaluation appraises the activities of the teacher such as teaching methodology and tools used, professional development courses attended, guest lectures given, membership in various academic and administrative committees, duties performed other than teaching and learning are awarded maximum of 50 marks, one has to score at least 15 marks. The criteria III Research and Publication evaluates the Publication of articles in U.G.C care and Peer- Reviewed Journals, Paper presentations in International/ National Seminars /Webinars , Faculty Development Programs (FDP), Teacher on Training (ToT) programs and Workshops etc and the marks are awarded based on the performance with no restriction of maximum or minimum score in this criteria. Teachers post their marks in self appraisal column and submit to the head of the institution for his/ her self-appraisal. After careful examination of their performance in self-appraisal, head of the institution will post marks in the given column. The performance appraisal is further reflected in Service Registers of the staff members are signed annually with appropriate remarks by the head of the institution. For non-teaching staff, performance appraisal is done confidentially and record is maintained by the principal.

File Description	Documents
Paste link for additional information	http://www.apcce.gov.in/ASADAB
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The head of institution periodically examines the office records such as Daily Fee Collection books, cash books, CPDC bank account book etc to ascertain proper maintenance of financial records and posting of relevant entries in the records and except it no other financial audit is conducted internally. External audit team is deputed by RJD office or AG office as a measure of checks and balances. It goes through all the records including financial records and it will raise audit objections in case of procedural lapses in record keeping, illegal expenditures ,misuse of financial resources. After careful examination of the objections raised by the audit team, the head of the institution issues a memo to the guilty employee for explanation and immediate rectification of the procedural lapse. Also brings it to the notice of higher authorities in case of gross negligence or serious financial loss caused to the institution. Disciplinary actions such as suspension, recovery of financial loss or with holding of increment may be imposed depending on the severity of guilt.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1 Lakh

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution mobilizes funds through budgetary sanctions under various heads such as telephone and telegraphs, electricity, OOE, internet charges for maintenance of physical facilities every year and spends it purposefully and optimally and keeps bills for proof. UGC funds received under XII th plan for purchasing infrastructure and ST/ SC book bank are utilized and relevant bills are preserved in the office. Student welfare scholarship information is maintained through Gnanabhoomi portal in which all eligible students will be registered immediately after their admission into the institution. The state government grants social welfare scholarship under Vidya deevena in three quarters and will be deposited in mother's bank account of the students. The institution collects the programmed fee from students through SBI bank chalan. From this it separates Special fee and will deposit it in CPDC account and will spend it optimally for academic and administrative purposes after the resolution is signed by CPDC committee members. ALUMNI and philanthropists and endowments are deposited in the institutional bank account separately and spent purposefully with substantial recorded with proper evidence.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

To enrich the teaching faculty with updated subject knowledge, the institution motivate them to participate in RCs ,OCs, FDPs, Short

term courses, Teacher

on Training (ToT) progrms, seminars/webinars, Symposiums, Conclaves etc. Adopted the blended mode of teaching ie online/ offline classes for the benefit of the I and II semester students whose examinations were postponed during the Corona Pandemic period. During the Corona second wave period IQAC advised the staff and students to follow Corona protocol and get vaccinated at the earliest. Also organised Vaccination drive in the campus in the months of October, 2021 and January, 2022 in co ordination with Government Health Workers for the benefit of staff and students. To bring about social reformation among the students on consumption of narcotic drugs, Drug Awareness Program is conducted in the month of November, 2021. IQAC, JKC and Women Empowerment Cell jointly celebrated National Women Teachers Day on 3 January, 2022 to emphasize the need for the Girl Education and its promotion. Further conducted Girl Employability Skill Development Program in March, 2022 in collaboration with NANDI foundation, Andhra Pradesh.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching, learning process through Annual Self Appraisal Report (ASAR), Student Satisfactory Survey (SSS) and individual result analysis. The head of the institution calls for a review meeting with IQAC suggested methods to improve results in the examinations. Inclusive teaching - learning methods such as Peer teaching, group discussions, assignments, student seminars, Quizzes and competitions are suggested and learning outcomes are examined by IQAC at periodical intervals through result analysis. Based on the results, remedial classes are arranged by IQAC in co-ordination with a faculty member. In addition to this the IQAC maintains overall institutional academic records such as Academic calendar, Annual lesson plans, Teaching notes and diaries, Time tables, Institutional plans regarding co-curricular and extracurricular activities, examination schedules (Internal and External) and minutes register etc. and uploads teaching - learning and outcome information to National

Institutional Frame Work (NIRF) and All India Survey on Higher Education (AISHE) for analyzing the function of the institution. In the academic year 2021-2022, ISO Certification is awarded in the areas for providing Educational Services (ISO 9001:2015), Implementation of Energy Services (ISO 50001:2011) and Implementation of Greenery and activities (ISO 14001:2015).

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gdctiruvuru.ac.in/images/2762cd1a544cc8c9098500d447eb0079.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is the primary concern for the institution. To promote gender equality, code of conduct is emphasized. Gender sensitization programs are organized by Women Empowerment Cell and

Anti Ragging Committee in collaboration with local police authorities. Girl students are advised to download and keep DISHA mobile app in their smart phone and use it in times of dire need. This DISHA mobile App is an initiative of Government of AP for the safety of women in crisis, under DISHA Act 2019. Under this many awareness programs are organized by Women Empowerment Cell in collaboration with Police Department. Seminars are conducted to sensitize boys on gender equality and repercussion of gender bias, violence, harassment. Disciplinary committee and Anti ragging committees of the institution supervises the adherence of code of conduct in the campus and prevent the possible gender bias issues with the policy "Sensitize, Supervise and Minimize". In case any gender related issue arises the members of the above said committees tactfully deal the issue and solve the problem. In the year 2021-22 in the month of December the Women Empowerment and Anti ragging committees organized a gender sensitization program to eradicate gender disparity and promote equality. Sign boards of gender equality captions like "Men of character respect women's Equality", Equal Right to all in Sight, There is a 'Man in every 'Woman' , 'He' in every 'She', 'Hero' in every 'Heroine' are displayed to convey the message.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Stock verification committee of the institution examines the infrastructure and electronic articles every year. It submits its report to the head of the institution in which it clearly states e-wastage which is to be disposed of. The head of the institution takes the permission of the commissioner, AP CCE and initiates necessary steps to clear e-wastage. He gives notification in the local newspapers and at a given date an auction is conducted and e-wastage is cleared off. Similar procedure is followed for partially broken and unusable articles too. A Record is maintained to note down the list of broken, unusable articles disposed off for future reference. Likewise degradable waste such as fruit and vegetable peels are dumped in a ditch and convert them into manure and it is used for plant growth. Blue and green dustbins are placed in the campus to collect dry and wet garbage respectively and timely disposal of garbage is done for the maintenance of clean campus with the help of menial staff. Liquid waste management is done by using waste water for plant needs. Thus the institution deals with degradable and non degradable waste in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	NIL
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-

B. Any 3 of the above

reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies
of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to create an inclusive environment.. As is our nation marked by Unity in Diversity, so is the institution featured by unity among many diversities. National festivals such as Gandhi Jayanthi (2nd October), National Integration day (31st october) etc are celebrated here to promote unity, non violence and tolerance. which are very much essential for inclusive environment. The institution follows roaster system in the admission process as given by Andhraprash State government and provides equal opportunities for higher education to deprived sections of the society and maintains communal and socio economic balance. Through the code of conduct it strictly prohibits all kinds of disparities and promotes inclusive environment by means of value based education. Students from Andhra and Telangana regions join and study here as it is located in the border of two states. Even after the state's bifurcation some teaching faculty members belong to Telangana region are still working here without regional disparity or ill will. Staff and students belong to different cultural and communal back ground stay together with mutual love and respect. They work together to achieve their goal i.e 'Holistic education and upliftment of marginalised sections of society. .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In this academic year 2021-22 the department of History celebrated Martyr's day on March 23 to commemorate the sacrifices of the freedom fighters and pay homage for their invaluable contributions. Voters Day is celebrated on January 25 and a rally is conducted to throw light on Systematic Voters Education and Electoral Participation(SVEEP) followed by a pledge to fulfill one of the key constitutional obligations-'Right to Vote'. 'World WaterDay' is celebrated on March 22 to remind all the responsibility of water conservation in the times marked by drying up precious water resources due to natural calamities and man induced disasters..The institution takes all possible steps to save every drop of water through wastewater recycling to reuse waste water for gardening purpose. Further it organized an awareness program such as 'Catch the Rain- Let us Save Every Drop of Rain Water' (organized on 27 January 2022).

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness programmes on Code of Conduct are

organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates national and international commemorative days and festivals to motivate its staff and students to accomplish its policies effectively. For example it celebrated World Earth day on 22nd April this year to review its green policy and continue eco friendly practices such as plantation and prevention of deforestation to stop global warming, digging pits in the campus to dump bio degradable waste in them and to enhance soil fertility and so on. On April 23 World bookday is celebrated to underline the importance of book reading in personality development. On 15th August 2022 Azadi ka Amruth mahostav is celebrated to commemorate the contributions of unsung heroes of freedom struggle. To re-dedicate ourselves to nation building, a series of events such as 'Har Ghar Thiranga rally', Elections and Essay competitions on the achievements of 75 years of independence, Quiz Competitions on Indian National Movement are conducted. Teachers' day is celebrated on 5th September and Women teachers' day is celebrated on 3rd January, 2022 to commemorate great teachers of India Sri Sarvepalli Radha Krishnan and Smt. Savitri bai Phule respectively. In the month of December 2021 Games and Sports events are organised in collaboration with Nehru Yuva Kendra, Ideas. Drawing and Essay writing competitions are organised in the campus by Prajwala Society, Tiruvuru to create awareness on environment protection.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:"Come to learn and learn to grow"

Objectives: 1.To transform students into self learners rather than passive listeners. 2.To enable the students to realize their strengths and make the most of them to identify the weaknesses work out on them

Impact of the practice: "come to learn and learn to grow" had a great impact on peers and juniors

Best Practice 2:An ounce of practice is worth a thousands

Objectives: To make everybody realize the importance of his own contribution in achieving common good. 2.To make everybody understand contribution requires great heart rather than to have a lot (of riches, things etc) 3.To make everybody know " example is better than precept.4.To create inclusive ambience for holistic education through individual contribution in the form of self-reformation, right action, social extension and value addition.5.To empower students to face the challenges and excel in the walks of life.

Impact of the practice: "An ounce of practice is worth a thousand words" had a great impact on staff members and students as well. They began to contribute in cash or in kind and strive for the upliftment of the institution and fulfillment of its vision and mission.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution apart from imparting quality education focuses on physical fitness, sports and games for allround development of the students. So it celebrates International Yoga Day on 21st June, Fit India on 29 Aug every year. In this academic year the institution organised "Yoga for Humanity" and followed by immunity boosters distribution by AYUSH doctors. Students are encouraged to make use of gymnasium regularly for their sound body (Hum Fit Hai tho, India Fit Hai). Games and sports are given proper importance during this academic year. Accordingly power lifters, weightlifters and body builders are sent to participate in Krishna University inter collegiate competitions and they won as many as ten medals. Further Block level sports are organised in the institution in the month of December and students won many prizes. They are also sent to GDC Mylavaram to take part in cultural and sports fest "Lahari" and they came victorious in the events, Tennis and Ball badminton. To give impetus to sports and games various courts as Ball badminton, Badminton courts and cricket pitch are prepared with the financial support of the staff members. Safe drinking water facility is provided with the philanthropy of Sri M.V Jayaprakasham, Retd. History Lecturer (as this area is notorious for hard water & causes health issues). Thus the Institution is distinctive to its priority and thrust.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows the academic calendar released by the Krishna University in all its academic matters, curricular and co-curricular activities. At the commencement of the academic year a meeting is called for by principal. Staff council members will thoroughly discuss and prepare plans for the current academic year. These plans are incorporated in the resolutions. Once these resolutions are passed unanimously, appropriate steps are taken to implement them. The institutional and departmental registers are updated accordingly and circulated among all the committees and clubs for effective implementation. To systematize documentation, teaching notes, diaries and annual plans are given to all teaching staff members. Method of teaching, value addition, topic, tools used, number of students attended, activity assigned etc are mentioned for qualitative change in teaching. Annual plans are prepared based on the weekly teaching hour for syllabus completion. In case of deviation due to official duties or unforeseen cancellation of class work due to strikes and dharnas, additional classes are planned to recover the academic loss. Guest lectures are arranged to enrich teaching and learning and to promote exchange of knowledge. Peer teaching is encouraged to give an opportunity to meritorious students to present a given topic before their juniors. Special assignments are given to the average and slow learners to improve themselves and do well in the exams.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared by Krishna University in the beginning of the academic year and the institution strictly

adhereto the academic calendar. In the academic calendar commencement of class work, number of working days (min 90 for each semester), closure of instruction, first and second internal examinations, end semester examination tentative dates(theory and practical), important days to be observed, list of holidays etc are given. Accordingly the institution plans the academic schedule and implements it. Thus, the teaching and learning of the institution is systematized through implementation of the academic calendar prepared by Krishna University.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	http://gdctiruvuru.ac.in/images/dc739d3fd5df9a43d811674381b99339.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Apart from regular courses the institution introduced Human Values and Professional Ethics as foundation course for I semester students to provide them value base to live in harmony with themselves, family, society and nature. This builds good character of the students by preaching foundation values such as faith, respect, good relationship, care, reverence, gratitude and love towards all living beings. This removes gender disparity from the students' minds by imparting right knowledge and understanding. It teaches professional ethics such as honesty, sincerity, integrity, loyalty, appreciating the merits of others and giving up jealousy, nit picking at work place. Environmental studies is introduced as foundation course for first semester students to teach them to be eco friendly and live in harmony with nature. It promotes green practices such as plantation, reducing, reusing and recycling polythene and curbs the havoc caused by it and Further it teaches students conservation of natural resources such as fertile land, fresh air, water for future generation. Thus the institution integrates aforesaid cross cutting issues in the curriculum for imparting holistic education. under NEP 2020, community service is made mandatory for all the students followed by an internship programme for a period of 2 months followed by 6 months internship during third year (V & VI) as per schedule given by Krishna University in accordance with APSCHE. this is to enhance employment opportunities as per the industrial demands.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

116

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://gdctiruvuru.ac.in/pages.php?title=igac

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

270

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

152

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students through their performance in the examinations and classifies students into slow learners, average learners and above average learners. Around 20-30 students are allotted to each lecturer under ward system. The lecturers arrange Remedial classes for the betterment of slow learners. In these classes the lecturers deals with tough topics for slow learners and make them understand through questions, class tests, discussions etc. Thus they try to improve understanding levels of the slow learners and make them perform better in the examinations. Advanced learners are given special programmes such as peer teaching, special assignments to showcase their talent and learn presentation skills. Thus the institution has systematic approach for the betterment of slow and advanced learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
390	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts student centric methods such as experiential learning and arranges field trips and encourages the students to participate, observe and record and share the experience. It promotes learning through seminars, group discussions, do & learn and quizzes & essay competitions. Problem solving methods are taught through Jawahar Knowledge Centre for better learning outcome. Thus all these methods enhance learning experience and promote holistic education.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools such as power point presentations and video clips are used by the teachers of the institution to enrich the subject presentation and better understanding and joyful learning experience. During covid-19 offline teaching and learning was severely hampered. It is compensated by G-Suite online classes (ICT). Various Whatsapp programme groups are created to facilitate teaching, learning and communication of useful information. Google meet links are pasted to attend the online classes and meet recording are auto saved in google drive for future reference. Google work sheets are sent to the students through emails & created links and the responses are analyzed to know their understanding level and for appropriate course of action. ICT methods even simplified the conduction of Mid semester exams as question papers sent through blue tooth technology are displayed on the digital screen. Thus teachers use ICT enabled tools for effective teaching-learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	www.gdctiruvuru.ac.in

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the

latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

9+1

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

42

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of the institution is done as per the schedule given by Krishna University, Machilipatnam. Two mid semester examinations are conducted with a duration of one month each for 10 marks and five marks each for assignment, seminar and 75% of attendance are given. Average marks of both mid semesters for 10 marks and 15 marks for aforesaid things are summed and overall internal assessment is taken for 25 marks one has to get at least 10 out of 25 to be declared passed in internal assessment and one who fails to get required score has to appear for internal assessment next academic year again. Thus the internal assessment is transparent as all the students who held good in above parameters can score well otherwise not. The frequency of the assessment is robust in the sense that they are conducted as per the schedule with sufficient gap in between. The mode of internal examination written as well as oral (student seminar). Thus it adds to writing and presentations skills of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is no internal examination grievance redressal mechanism in the institution separately how ever grievances are addressed by APCCE through an app developed for that purpose.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://gdctiruvuru.ac.in/news-details.php?title=grievance-redressal-and-monitoring

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In the beginning of the academic year all the students are assembled in the seminar hall and are educated regarding their respective program outcomes by the subject /Course outcomes are made known to the students. and accordingly they collectively work to achieve the specified outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gdctiruvuru.ac.in/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of attainment of programme outcomes are done by JKC in the form of student achievements such as progression and placement and this is a continuous process every year. MoUs with industry and institutes of national importance are being done for apprenticeship and suitable placements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****56**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://gdctiruvuru.ac.in/images/8fa1f71ecf2dcad0e16eb135f8796e3c.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****NIL**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****18**

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****NIL**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Under holistic development the institution plans and conducts various social extension activities such as NSS special camps in near by villages, socio economic surveys to identify the problems and to chalk out the awareness programmes and rallies to educate the villagers on social evils, takes up village cleaning drive to drive away the diseases and to maintain health and hygiene in the villages, lays roads by removing reeds and thorny bushes there by improving living conditions over there. This year 2021-22 the NSS unit of the institution identified a village by name Anjaneyapuram in deplorable condition and conducted NSS special camp from 22.3.2022 to 29.3.2022 to address the issues with the collective efforts and committed team work of Sri T.V.Durgaprasad, Sri K.Suneel (Commerce), Sri K.Venkatrao (English) and everready volunteers.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

226

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In this academic year 2021-22 , the institution has established two new computer laboratories . Each lab was allotted with 25 new computers with wifi facility(Room No 21 and 22). A total of 50 new computers and 4 IMAPCT LCD interactive panels were purchased under RUSA scheme. As a result the total number of computers in the college had increased to 63 .Now the college has 3 computer labs, 16 classrooms(4 rooms were modified in to digital classrooms) which includes 4 laboratories, a seminar hall,a canteen, and a girls waiting room

The college has 3 buildings. 1. Administrative Block (Library, Computer Lab, Office, Examination Room, Principal's chamber) 2. E-Block cum Science Block 3. H block. (Arts Block)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has big playground where we conduct all the sports activities and sports competitions. College has shuttle badminton court, volleyball court and kabaddi court. Cricket is

played by students in general play ground. The college has gymnasium which is used by staff and students . Cultural activities , literary competitions , Yoga are conducted in E block . Seminar hall in the E block is used as multi purpose hall for conducting various meetings, functions, examinations, cultural activities, yoga , literary events and for common gatherings . Some departmental activities (co curricular & extra curricular), celebrations of special days , training programmes, awareness programmes ..etc are generally organized in room no 18 and room no 19 .

Mostly yoga is conducted on the dias or before the dias. The same stage facility is used to conduct freshers day, college day and farewell parties and general meetings .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**49.79**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

In GDC Tiruvuru, the library system is automated using ILMS. Here SOUL ,ILMS software is used. The system is partially automated with 2.0 version, with 17,445 boks in the library.

2018 is the year of automation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

20

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

In the academic year 2021-22, two computer labs were established with 25 computers each. A total of 50 computers were purchased under RUSA scheme . All the compuetrs were provided wifi facility and UPS

Four LCD interactive panels were set up in four classrooms with wifi facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

63

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

0.51

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To maintain and to utilize the facilities in the college various committes are formed in the begining of acadamic year.

Academic Coordination committee, Sports committee, Library and magazine committee are the few committees. The Committee heads and HOD of various departments will bring the proposals regarding need and maintenance of equipment, purchase of new equipment, computers, repairs, stationary, etc. Such proposals are discussed and finalized in the staff meeting headed by the Principal of the college and required funds are allocated based on the availability of Budget. The purchasing committee will monitor the matters and obtain quotations for purchase of books, laboratory equipment or sports equipment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

289

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	www.gdctiruvuru.ac.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

245

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

245

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</td><td>No File Uploaded</td></tr> <tr> <td>Upload any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Details of student grievances including sexual harassment and ragging cases</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded	Upload any additional information	No File Uploaded	Details of student grievances including sexual harassment and ragging cases	No File Uploaded	
File Description	Documents								
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded								
Upload any additional information	No File Uploaded								
Details of student grievances including sexual harassment and ragging cases	No File Uploaded								
5.2 - Student Progression									
5.2.1 - Number of placement of outgoing students during the year									
5.2.1.1 - Number of outgoing students placed during the year									
15									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Self-attested list of students placed</td><td>View File</td></tr> <tr> <td>Upload any additional information</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Self-attested list of students placed	View File	Upload any additional information	No File Uploaded			
File Description	Documents								
Self-attested list of students placed	View File								
Upload any additional information	No File Uploaded								
5.2.2 - Number of students progressing to higher education during the year									
5.2.2.1 - Number of outgoing student progression to higher education									
5									

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Under inclusivemanagement, the institution facilitates students' representation and engagement in various administrative,cocurricular and extracurricular activities. Under the chairmanship of the Principal various admistrative committees such as IQAC committee. acadmic co-ordination committee Anti-Ragging committee, Grievience redressal committee, NSS and eco club, etcare formed.The nominated Student representatives actively participate in the draft and desigin of institutional plan and its implementation. They bring the grieviences to the notice of Anti-Ragging committee, Grievience redressal committee and respectiveward counsellor as well. Futrther theybring it to the notice of the head of the institution. All of them carefully handle and findoutamicable solutions to the grievances . Various curricular, co-curricular activities, student feed back through satisfactory survey on institutionalteaching, learning resourcess, quality of teaching and use of ICT methods, on curriculum, opinion oninstitutional infrastructure and amenities,admission-campaign, charity and awareness programs, health and hygine,vaccination drive etc are condcted withthe support of studentrepresentatives. In a nutshell, theseare brand ambassadors to carry institutioal vision, mission, goodwill and values to the stakeholders.and help it prosper with their support.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has alumni association yet to be registered and the Alumni contributes to the institution by giving valuable opinions on existing teaching, learning and evaluation methods on curriculum on infrastructure and facilities on new courses to be introduced, on community service projects and internships or on job training to be given for better employability.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution adopts co-operative administrative system in

which the entire administration is decentralized. Different academic committees are constituted to sort out institutional plans in progressive manner in accordance with the vision. In the beginning of the academic year, the head of the institution convenes a meeting with all the committee members and discuss with them previous academic year's plans and their implementation. The unfulfilled plans are carried to current academic year. For ex, it was planned to fill-up vacant regular posts in the institution by negotiating with the higher authorities. This is accomplished by the government-policy. 10 teaching faculty members from reputed institutions (Aided) of Andhra Pradesh with highest qualifications and great teaching experience joined in the year 2021-22. As per the directions of APCCE, in the Corona second wave the institution held online classes through GSuite from the month of May to August 2021 to benefit the students and this information was uploaded in BharatPadhe to promote transparency. The institution initiated free study material distribution by faculty members to the economically backward students and also conducted social extension activities such as SWACHA CAMPUS drive, Eco-friendly files distribution etc. As per revised schedule given by Krishna University I and II semester examinations are conducted in the month of July and September 2021 by following Corona protocol. To encourage co-curricular activities, Block-Level sports and Games were organised. To step up quality of teaching and learning with the help of ICT tools the institution installed 4 digital screens in the class rooms and digitalized the academic activities.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is transparent in the institutional practices such as participative management system, e-governance, grievance redressal mechanism and dynamism. Under participative management various committees such as academic, administrative, cultural, staff and student welfare committee, Social extension committees are formed to bring out innate ability, accountability, and collective responsibility towards

institution. With the inclusion of technology, e- governance is made possible for smooth and effective administration and supervision. Online admissions, student enrollment in Jnanabhumi portal Staff and student attendance and class taken information through Online Teaching Learning Process (OTLP) App, CFMS for Pay bill/Arrears/Incentives/Loan/Advances/ Pension, Online review meetings with higher authorities for timely guidance and better performance, Online fee remission student exam result declaration, student vertical progression and placement details etc are effectively and effortlessly performed through e- governance. "Sensitize, supervise and minimize" is the policy of the institution to realize the objective of grievance free campus. Under the chairmanship of Head of the institution, three committees namely Grievance redressal committee, Ant- Ragging Committee and Disciplinary committee are functioning to maintain harmony and to promote academic ambiance in the institution. The student representatives of these committees actively participate in all the academic and administrative activities to fulfill the institutional objectives. The institution is dynamic to achieve its mission through appropriate planning, effective implimenting (Apps and online tools etc) and timelyadopting policiestoattaining the desired outcome ie holistic education and student progression.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In the present academic year, teaching- learning is severely hampered due to Corona Second wave . In order to compensate the academic loss the institution planned to conduct online classes through G-Suite as per the directions of higher authorities. Students of all the programs are directed to register in Goolge Classroom and classes are taken by all the faculty members as per the schedule uploaded in the APCCE institutional Login. Students join the Google classroom by clicking on the link sent through the WhatsApp relevant programgroups .Teachers will present the topics through various methods such as power point presentation, video clips-display and so on to make their

presentation interesting. The presentations are automatically recorded and stored by G-Suite for future reference to benefit the absentees and recapitulating. Like this, teaching- learning process is carried out without any interruption to fulfill the mission of the institution through technology inclusion. To contain lethal Corona diffusion vaccination drives are initiated in the campus and successfully implemented. Rescheduled Academic Calendars are conveyed to the students through WhatsApp groups and institutional website. Institution encouraged Faculty members to join Online refresher Courses, Orientation programs , Webinars, Teacher on Training (ToT) programs etc to make use of their free time to enrich their subject knowledge, usage of online tools in teaching- learning process, skill development, content delivery and assessment.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NIL
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Head of the institution plays a key role in Staff Council in policy designing, assigning and proper implementation. All the institutional policies such as Code of conduct, Adoption of Technology, Gender sensitization, Value education, Green policy and Placement are discussed and ratified in staff council. Afterwards, various committees take up the assigned policies and strive to implement them. In the beginning of the academic year, previous year's performance is reviewed and necessary steps are taken for improvement. OAMDC (Online Admission Module for Degree Colleges) is continued in the current academic year in three phases to make online admission hassle free. To prevent Gender disparity, sensitization programs such as installation of Disha App in the mobiles, Usefultalks on promotion of Girl child education, motivational talks on gender equality ,empowerment, leadrship, entrprenuership and so onorganized by Women Empowerment in collaboration with relevant committees. Disciplinary and anti-ragging committees take keen interest in implementation of codes of conduct and display them in the campus through placards, banners etc. The Grievance

redressal committee pursue the issues through the policy "Sensitize, Supervise and Minimize" and facilitates harmonious functioning of the institution. Appointment of faculty are done by APPSC through direct recruitment (Written Test and Interview) and through promotion from the lower cadre (Teachers, Junior Lecturers and non- Teaching staff) by following the guidelines of the AP government.

File Description	Documents
Paste link for additional information	http://gdctiruvuru.ac.in/images/1a81090a771264529918212719ced710.pdf
Link to Organogram of the Institution webpage	http://gdctiruvuru.ac.in/pages.php?title=organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Schemes for Teaching Staff:

Andhrapradesh Government Life Insurance (APGLI), Employee Health Scheme (EHS), Gratituty, Group Insurance Scheme (GIS), Contributory Pension Scheme (CPS), General Provident Fund (GPF), advances/part-final withdrawal for marriage, medical

emergency/house construction etc,Medical Maternity leave for eligible staff members,Paternity Leave, Child Care Leave, IncentiveIncrementsfor M.Phil/Ph.D, Medical Reimbursement , Funeral rights fund and 5 Speical CLs for women employees are the welfare measures effectively followed at the institutional level.

Welfare Schemes for NonTeaching Staff:

GRATUITY,EHS, APGLI,GIS,CPS, GPF, APGLI advances/part-final withdrawal for marriage, medical emergency/house constructionPaternity Leave, Child Care Leave,Medical leave,Maternity leave for eligible staff members, Funeral rights fund ,Paternity leave and 5 Speical CLs for women employees.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution adopted the teacher performance appraisal

system, Annual Self Appraisal Report (ASAR) introduced by APCCE every year. Under this performance appraisal system each lecturer is appraised under 3 criteria. The criteria I: Curricular Activities assesses the curricular aspects of the teacher such as subjects and papers he/ she taught, Curriculum enrichment, completion of syllabus etc with a maximum of 125 marks are awarded and a teacher has to score minimum 75 marks. The criteria II Teaching, Learning and Evaluation appraises the activities of the teacher such as teaching methodology and tools used, professional development courses attended, guest lectures given, membership in various academic and administrative committees, duties performed other than teaching and learning are awarded maximum of 50 marks, one has to score at least 15 marks. The criteria III Research and Publication evaluates the Publication of articles in U.G.C care and Peer- Reviewed Journals, Paper presentations in International/ National Seminars /Webinars, Faculty Development Programs (FDP), Teacher on Training (ToT) programs and Workshops etc and the marks are awarded based on the performance with no restriction of maximum or minimum score in this criteria. Teachers post their marks in self appraisal column and submit to the head of the institution for his/ her self-appraisal. After careful examination of their performance in self-appraisal, head of the institution will post marks in the given column. The performance appraisal is further reflected in Service Registers of the staff members are signed annually with appropriate remarks by the head of the institution. For non-teaching staff, performance appraisal is done confidentially and record is maintained by the principal.

File Description	Documents
Paste link for additional information	http://www.apcce.gov.in/ASADAB
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The head of institution periodically examines the office records such as Daily Fee Collection books, cash books, CPDC bank account book etc to ascertain proper maintenance of financial records and posting of relevant entries in the

records and except it no other financial audit is conducted internally. External audit team is deputed by RJD office or AG office as a measure of checks and balances. It goes through all the records including financial records and it will raise audit objections in case of procedural lapses in record keeping, illegal expenditures ,misuse of financial resources. After careful examination of the objections raised by the audit team, the head of the institution issues a memo to the guilty employee for explanation and immediate rectification of the procedural lapse. Also brings it to the notice of higher authorities in case of gross negligence or serious financial loss caused to the institution. Disciplinary actions such as suspension, recovery of financial loss or with holding of increment may be imposed depending on the severity of guilt.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1 Lakh

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution mobilizes funds through budgetary sanctions under various heads such as telephone and telegraphs, electricity, OOE, internet charges for maintenance of physical facilities every year and spends it purposefully and optimally

and keeps bills for proof. UGC funds received under XII th plan for purchasing infrastructure and ST/ SC book bank are utilized and relevant bills are preserved in the office. Student welfare scholarship information is maintained through Gnanabhoomi portal in which all eligible students will be registered immediately after their admission into the institution. The state government grants social welfare scholarship under Vidya deevena in three quarters and will be deposited in mother's bank account of the students. The institution collects the programmed fee from students through SBI bank chalan. From this it separates Special fee and will deposit it in CPDC account and will spend it optimally for academic and administrative purposes after the resolution is signed by CPDC committee members. ALUMNI and philanthropists and endowments are deposited in the institutional bank account separately and spent purposefully with substantial recorded with proper evidence.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

To enrich the teaching faculty with updated subject knowledge, the institution motivate them to participate in RCs ,OCs, FDPs, Short term courses, Teacher on Training (ToT) progrms, seminars/webinars, Symposiums, Conclaves etc. Adopted the blended mode of teaching ie online/ offline classes for the benefit of the I and II semester students whose examinations were postponed during the Carona Pandemic period. During the Corona second wave period IQAC advised the staff and students to follow Corona protocol and get vaccinated at the earliest. Also organised Vaccination drive in the campus in the months of October, 2021 and January, 2022 in co ordination with Government Health Workers for the benefit of staff and students. To bring about social reformation among the students on consumption of narcotic drugs, Drug Awareness Program is conducted in the month of November, 2021. IQAC, JKC and Women Empowerment Cell jointly celebrated National Women Teachers Day on 3 January, 2022 to emphasize the need for the Girl Education and its promotion. Further conducted Girl

Employability Skill Development Program in March, 2022 in collaboration with NANDI foundation, Andhra Pradesh.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching, learning process through Annual Self Appraisal Report (ASAR), Student Satisfactory Survey (SSS) and individual result analysis. The head of the institution calls for a review meeting with IQAC suggested methods to improve results in the examinations. Inclusive teaching - learning methods such as Peer teaching, group discussions, assignments, student seminars, Quizzes and competitions are suggested and learning outcomes are examined by IQAC at periodical intervals through result analysis. Based on the results, remedial classes are arranged by IQAC in co-ordination with a faculty member. In addition to this the IQAC maintains overall institutional academic records such as Academic calendar, Annual lesson plans, Teaching notes and diaries, Time tables, Institutional plans regarding co-curricular and extracurricular activities, examination schedules (Internal and External) and minutes register etc. and uploads teaching - learning and outcome information to National Institutional Frame Work (NIRF) and All India Survey on Higher Education (AISHE) for analyzing the function of the institution. In the academic year 2021-2022, ISO Certification and is awarded in the areas for providing Educational Services (ISO 9001:2015), Implementation of Energy Services (ISO 50001:2011) and Implementation of Greenery and activities (ISO 14001:2015).

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above
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File Description	Documents
Paste web link of Annual reports of Institution	http://gdctiruvuru.ac.in/images/2762cd1a544cc8c9098500d447eb0079.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is the primary concern for the institution. To promote gender equality, code of conduct is emphasized. Gender sensitization programs are organized by Women Empowerment Cell and Anti Ragging Committee in collaboration with local police authorities. Girl students are advised to download and keep DISHA mobile app in their smart phone and use it in times of dire need. This DISHA mobile App is an initiative of Government of AP for the safety of women in crisis, under DISHA Act 2019. Under this many awareness programs are organized by Women Empowerment Cell in collaboration with Police Department. Seminars are conducted to sensitize boys on gender equality and repercussion of gender bias, violence, harassment. Disciplinary committee and Anti ragging committees of the institution supervises the adherence of code of conduct in the campus and prevent the possible gender bias issues with the policy

"Sensitize, Supervise and Minimize". In case any gender related issue arises the members of the above said committees tactfully deal the issue and solve the problem. In the year 2021-22 in the month of December the Women Empowerment and Anti ragging committees organized a gender sensitization program to eradicate gender disparity and promote equality. Sign boards of gender equality captions like "Men of character respect women's Equality", Equal Right to all in Sight, There is a 'Man in every 'Woman' , 'He' in every 'She', 'Hero' in every 'Heroine' are displayed to convey the message.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Stock verification committee of the institution examines the infrastructure and electronic articles every year. It submits its report to the head of the institution in which it clearly states e-wastage which is to be disposed of. The head of the institution takes the permission of the commissioner, AP CCE and initiates necessary steps to clear e-wastage. He gives

notification in the local newspapers and at a given date an auction is conducted and e-wastage is cleared off. Similar procedure is followed for partially broken and unusable articles too. A Record is maintained to note down the list of broken, unusable articles disposed off for future reference. Likewise degradable waste such as fruit and vegetable peels are dumped in a ditch and convert them into manure and it is used for plant growth. Blue and green dustbins are placed in the campus to collect dry and wet garbage respectively and timely disposal of garbage is done for the maintenance of clean campus with the help of menial staff. Liquid waste management is done by using waste water for plant needs. Thus the institution deals with degradable and non degradable waste in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	NIL
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered**

B. Any 3 of the above

vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to create an inclusive environment.. As is our nation marked by Unity in Diversity, so is the institution featured by unity among many diversities. National festivals such as Gandhi Jayanthi (2nd October), National Integration day (31st october) etc are celebrated here to promote unity, non violence and tolerance. which are very much essential for inclusive environment. The institution follows roster system in the admission process as given by Andhra Pradesh State government and provides equal opportunities for higher education to deprived sections of the society and maintains communal and socioeconomic balance. Through the code of conduct it strictly prohibits all kinds of disparities and promotes inclusive environment by means of value based education. Students from Andhra and Telangana regions join and study here as it is located in the border of two states. Even after the state's bifurcation some teaching faculty members belong to Telangana region are still working here without regional disparity or ill will. Staff and students belong to different cultural and communal background stay together with mutual love and respect. They work together to achieve their goal i.e 'Holistic education and upliftment of marginalised sections of society. .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In this academic year 2021-22 the department of History celebrated Martyr's day on March 23 to commemorate the sacrifices of the freedom fighters and pay homage for their invaluable contributions. Voters Day is celebrated on January 25 and a rally is conducted to throw light on Systematic Voters Education and Electoral Participation(SVEEP) followed by a pledge to fulfill one of the key constitutional obligations-'Right to Vote'. 'World WaterDay' is celebrated on March 22 to remind all the responsibility of water conservation in the times marked by drying up precious water resources due to natural calamities and man induced disasters..The institution takes all possible steps to save every drop of water through wastewater recycling to reuse waste water for gardening purpose. Further it organized an awareness program such as 'Catch the Rain- Let us Save Every Drop of Rain Water' (organized on 27 January 2022).

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates national and international commemorative days and festivals to motivate its staff and students to accomplish its policies effectively. For example it celebrated World Earth day on 22nd April this year to review its green policy and continue eco friendly practices such as plantation and prevention of deforestation to stop global warming, digging pits in the campus to dump bio degradable waste in them and to enhance soil fertility and so on. On April 23 World bookday is celebrated to underline the importance of book reading in personality development. On 15th August 2022 Azadi ka Amruth mahostav is celebrated to commemorate the contributions of unsung heroes of freedom struggle. To re-dedicate ourselves to nation building, a series of events such as 'Har Ghar Thiranga rally', Elections and Essay competitions on the achievements of 75 years of independence, Quiz Competitions on Indian National Movement are conducted. Teachers' day is celebrated on 5th September and Women teachers' day is celebrated on 3rd January, 2022 to commemorate great teachers of India Sri Sarvepalli Radha Krishnan and Smt. Savitri bai Phule respectively. In the month of December 2021 Games and Sports events are organised in collaboration with Nehru Yuva Kendra, Ideas. Drawing and Essay writing competitions are organised in the campus by Prajwala Society, Tiruvuru to create awareness on environment protection.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: "Come to learn and learn to grow"

Objectives: 1.To transform students into self learners rather than passive listeners. 2.To enable the students to realize their strengths and make the most of them to identify the weaknesses work out on them

Impact of the practice: "come to learn and learn to grow" had a great impact on peers and juniors

Best Practice 2: An ounce of practice is worth a thousands

Objectives: To make everybody realize the importance of his own contribution in achieving common good. 2.To make everybody understand contribution requires great heart rather than to have a lot (of riches, things etc) 3.To make everybody know " example is better than precept.4.To create inclusive ambience for holistic education through individual contribution in the form of self-reformation, right action, social extension and value addition.5.To empower students to face the challenges and excel in the walks of life.

Impact of the practice: "An ounce of practice is worth a thousand words" had a great impact on staff members and students as well. They began to contribute in cash or in kind and strive for the upliftment of the institution and fulfillment of its vision and mission.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution apart from imparting quality education focuses on physical fitness, sports and games for allround development of the students. So it celebrates International Yoga Day on 21st June, Fit India on 29 Aug every year. In this academic year the institution organised "Yoga for Humanity" and followed by immunity boosters distribution by AYUSH doctors. Students are encouraged to make use of gymnasium regularly for their sound body (Hum Fit Hai tho, India Fit Hai). Games and sports are given proper importance during this academic year. Accordingly power lifters, weightlifters and body builders are sent to participate in Krishna University inter collegiate competitions and they won as many as ten medals. Further Block level sports are organised in the institution in the month of December and students won many prizes. They are also sent to GDC Mylavaram to take part in cultural and sports fest "Lahari" and they came victorious in the events, Tennis and Ball badminton. To give impetus to sports and games various courts as Ball badminton, Badminton courts and cricket pitch are prepared with the financial support of the staff members. Safe drinking water facility is provided with the philanthropy of Sri M.V Jayaprakasham, Retd. History Lecturer (as this area is notorious for hard water & causes health issues). Thus the Institution is distinctive to its priority and thrust.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To build new class rooms to overcome shortage of rooms.
2. To procure green boards in place of damaged ones.

3.To complete library automation and transform library as full fledged learning resource

4.To subscribe peer reviewed journals to promote research culture

5.To install public address system in the campus.

6.To prepare running track and volley ball court to promote sports.

7.To make community service and internship projects mandatory.

8.To repair the unused toilets and bring them into use.

9.To make MOU's with Universities and neighbourhood colleges and to introduce certificate courses for promoting skill development and employability.

10.To request APCCE to fill up the posts of Physical director, Mathematics lecturer, Physics lecturer, Lecturer in Computer Applications.